EXHIBITOR MANUAL

Stallholder Information

CAIRNS SHOW

14TH - 16TH JULY 2027

CAIRNS SHOW COMMITTEE

President	•Mr. Ian Allen
Senior Executive Vice President	•Mr. Desmond Tong
Executive Vice Presidents	•Mr. Bevan Clayton •Mr. Glen Hunter •Mr. Ley James •Mr. Nathan Lee Long
Treasuer	•Ms. Narelle Phipps
Assistant Treasurers	•Mrs. Linda Halliwell •Mr. Chris Van Dorssen
Management Committee	•Mrs. Carol Allen •Margrit Allen •Mr. Kent Hams •Mr. Leslie Plath •Mr. Danny Sale •Mr. Michael Tonion •Mr. Louis Underwood
General Committee	•Ms. Judy Alyce •Mrs. Jan Anderson •Mr. Raven Cook •Mr. Michael Fischer •Mr. David Green •Mr. Dean Hoult •Ms. Amanda Hunter •Mrs. Glenda McAuliffe •Mr. Warren March •Mr. Malcolm O'Hara •Mr. Rob O'Malley •Mr. Michael Pattini •Mr. William (Bill) Smith •Mrs. Christine Stoddart •Mr. Robert Stoddart

CAIRNS SHOW STAFF

Secretary Manager	•Mr Ian Moller-Nielson
Sites Co-ordinator	•Ms. Emily Barker
Competitions Co-ordinator	
Finance Officer	•Mrs. Naomi Stewart
Administration	•Ms Samantha Martin
Grounds Team	•Mr. Anthony Miano •Mr. Jeremy Pyke •Mr. Adam Pritchard

PRESIDENT'S WELCOME

Ian Allen, President
Cairns Agricultural Pastoral and Mining Association

Welcome to the 2027 Cairns Show

We are delighted to welcome your interest in being part of Australia's largest regional show in 2026.

For over 122 years, the Cairns Show has brought our community together for a vibrant 3-day celebration, supported by all levels of government, sponsors, the Cairns Show Association Committee, volunteers, and staff.

This Exhibitors Manual provides essential information for both Fred Moule Pavilion and outdoor sites. Please read the terms and conditions carefully, especially those relating to bonds, payment deadlines, pricing, and emergency exits.

Returning exhibitors can take advantage of Early Bird rates by submitting a 50% deposit with their application and paying the balance by **27 November 2026**.

All stalls must remain open during the operating hours listed in this manual. Failure to comply with these conditions may result in forfeiture of your bond, with the Site Steward's decision final.

We thank you for your support and look forward to partnering with you for another successful Cairns Show.

CONTENTS

• Exhibitor Sites	5
• Booking Information	6
• Site Operations	7
• Fred Moule Exhibition Centre	11
• Outside (Grounds) Sites	14
• Safety and compliance	17
• Terms and Conditions	18
• Exhibitor Checklist	22

KEY DATES

• Applications open to existing site holders	10 Oct 2026
• Early bird discount ($60 per site) booking due dates •· Application + 50% deposit •· Final balance due	5 Oct 2026 - 13 Nov 2026 27 Nov 2026
• Standard booking •· Application + 50% deposit •· Final balance due • Site applications open to general public	Within 7 days of tax invoice 30 April 2027 16 Nov 2026
• All site fees due date	30 April 2027
• Exhibitor site set-up	12-13 Jul 2027
• Exhibitor site pack-down	17-19 Jul 2027

CAIRNS SHOW INSIGHTS

Attendance

19-21 July 2023	17-19 July 2024	16-18 July 2025	15-17 July 2026
65,517	67,024	74,490	72,805

Patron Age

Under 18	1.38%
18-21	13.52%
22-25	13.61%
26-30	14.41%
31-40	41.24%
41-50	27.47%
Over 50	1.64%

Top 8 Patron Cities

1	• Cairns 94.16%
2	• Brisbane 3.32%
3	• Townsville/Mackay 0.62%
4	• Sydney/Canberra 0.71%
5	• Melbourne 0.81%
6 1	• Adelaide 0.12%
7	• Perth/Broome 0.21%
8	• Darwin 0.07%

Social Media

Followers	Reach	Content Interaction	Link Clicks
12K	231.7K	3.3K	542

Followers	Females	Males	Cairns	Townsville	Mareeba	Brisbane	Melbourne
2,369	70.7%	29.3%	42.5%	2.9%	2.1%	2.7%	1.4%

Live Stream Views	Wednesday	Thursday	Friday
	928	925	837

EXHIBITOR SITES

INSIDE SITES

1 FRED MOULE EXHIBITION CENTRE

OUTSIDE (GROUNDS) SITES

A MULGRAVE ROAD END

B OUTSIDE CENTRE RING FEARNLEY CREEK

C SIDE SHOW ALLEY

D ANIMAL NURSERY END

E FEARNLEY CREEK SIDE

F SEVERIN STREET

G HORSE STABLES END

H FOWL & GOAT PAVILIONS END

BOOKING INFORMATION

Standard rate booking

Complete our online site application form and an invoice will be issued to you. A 50% deposit will be required within 7 days of issue of tax invoice to reserve your site. Indicate your 3 preferred locations. If your site choice is not available, the Sites Coordinator will contact you to discuss. To secure your site, balance of payment must be received by 30 April, 2027. You will also need public liability with a minimum cover of $20 million.

Early bird discount

An early bird discount of $60 per site applies for returning exhibitors who submit their application between 10th October, 2026 – 13th November 2026 with a 50% deposit within 7 days of issue of tax invoice. The balance of site fees must be received by 27 November 2026. The Early bird discount only applies to returning exhibitors who must comply with our early bird terms and conditions and will receive first reservation rights to secure their site for the 2027 Cairns Show.

Late bookings

All site applications received after 30 April 2027 must be accompanied by a completed application and full payment to secure booking if sites are still available.

Late payments

Payments not received by the due date will authorise the Cairns Show Association to cancel the booking. The site holder will forfeit all payments in accordance with the Terms & Conditions (clause 16) and the site will be made available to the public.

Exhibitor Parking and Workers Passes

There is an allocation of entry passes for exhibitors that are included with the site booking. Additional worker passes and car parking can be purchased at an additional cost when you book your site.

Bond (Fred Moule Exhibition Centre only)

There is a $100 bond applicable to sites in the Fred Moule Exhibition Centre. Bonds will be refunded to site holders provided the site is left in good condition and exhibitors trade as per trading hours. Please note that bonds will no longer be rolled over to the next show period. Bonds will be refunded into your account and will need to be reinstated for the next show or event.

Site cancellation

Refer to clause 16 in the terms and conditions.

SITE OPERATIONS

Show operating times

During Show days Exhibitors are required to ensure their site is operational and manned from 9.00am until closing time. The Fred Moule Exhibition Centre will be open from 7.30am. Bonds will be forfeited if exhibitor sites are not manned (short breaks allowed) during the scheduled operating times.

Fred Moule sites must be vacated by 9.30pm on Wednesday, 10.00pm on Thursday and 10.30pm on Friday, after which the building will be locked-up and secured.

Date / Time	Fred Moule Sites	Outside Sites
Wed 14 July	9am - 9pm	9am - 9.30pm
Thur 15 July	9am - 9.30pm	9am - 9.30pm
Fri 16 July	9am - 9.30pm	9am - 9.30pm

Site set-up

Date/ Time	Fred Moule Sites	Outside Sites
Mon 12 July	9am - 5pm	9am - 7pm
Tues 13 July	9am - 9pm	9am - 9pm

Vehicles may only park near a site for unloading only and for a maximum of 20 minutes. Should additional time be required to complete a site set-up, you may park your vehicle on the track on the main arena.

Vehicles are not to be left unmanned on site without leaving mobile contact details, clearly displayed on the dashboard.

If you leave your vehicle unattended, without displaying your contact number, your car will be towed away. Vehicles blocking doorways, entry areas or impacting on the other deliveries will be towed away.

Sites must complete their set up no later than 9pm on Tuesday 13th July 2027.

No vehicles allowed in Fred Moule Exhibition Centre to set-up or pack-down without prior arrangements from the Site Steward and/or Site Coordinator.

Site Pack-down

Date / Time	Fred Moule Sites	Outside Sites
Sat 17 July	9am - 5pm	9am - 5pm
Sun 18 July	Closed	9am - 5pm
Mon 19 July	9am - 5pm	9am - 5pm

Displays, sites or fixtures must not be dismantled, or goods / materials removed before 9.30pm on the final day of the Show.

For Fred Moule Exhibition Centre, if sites are not manned (short breaks allowed) until closure, the bond will be forfeited. The decision by the Pavilion Steward is final. The pink slip will be in operation again denoting forfeiture of the bond.

In addition, Fred Moule Exhibitors are required to have bump in or out passes on your site application to allow entry in and out for pack-down. Additional passes can be requested on the last day of Show. Please see the Pavilion Steward.

Goods can be walked out on Friday night after 9.30pm up until 10.30pm. Sites must be totally cleared by 5.00pm Tuesday 20 July 2027. This includes containers which must be removed from the grounds.

Site allocations

The general policy is for returning exhibitors to be allocated the same site as the previous year. Every effort will be taken to follow this policy, however the Cairns Show Association reserves the right to alter allocations and location of sites at its discretion and where necessary to comply to maximise walkthrough traffic and any directives mandated (as required at the time of the event). Returning stallholders have the opportunity to renew their previous site from 5th October – 13th November 2026.

We welcome new exhibitors to apply for a site after the above period. It is recommended new exhibitors call the Site Coordinator prior to discuss the product / service offering in order to recommend the best available site.

Boundaries of sites

Each site has a boundary which must not be exceeded. If site holders exceed their site boundaries, they will be asked to rectify the situation or be liable for charges applicable to the costs of larger sites. The boundary rules and regulations apply to **all** sites - outside site holders and Fred Moule Exhibition Centre exhibitors.

Outside Sites: The Sites Coordinator and Site Stewards will be patrolling the event to monitor site boundaries. A warning will be given to exhibitors who are found to be outside the site boundaries. Subsequent warnings will not be issued and the Site Coordinator reserves the right to terminate an exhibitor's participation from the Cairns Show without notice or compensation.

Fred Moule Sites: Please note that site dimensions are nominal and to the centre of partitions only and not to the extent of carpet flooring tiles.

Exhibitor car parking

There is an allocation of car parking available to all exhibitors behind the Horticulture Pavilion (normally the Cairns Recreation Youth Centre) at an additional cost.

Access is via Mulgrave Road near the Fred Moule Exhibition Centre. Exhibitors enter through the Horticultural Pavilion building before and during the event. The number of car parks allocated for the use of site holders is limited to a maximum of two car park spaces per site which need to be pre-purchased. Car park cost $15 per vehicle, per day and non-transferable. Car park can be booked during the application process and paid for with site fees. Additional car park spaces may be allocated subject to availability.

Alternatively there is street parking around the vicinity of the Cairns Showgrounds. Please read 'authorised parking zones' section.

Authorised parking zones

During the Show, there are authorised vehicle parking zones on Severin Street and Mulgrave Road along the showgrounds. These parking zones are reserved only for officials and staff only. Please check the street signage to avoid a parking fine as Council inspectors will be in the vicinity. A parking permit is required to park in these areas.

Speed limit on the show grounds

For the entire period of the show, set-up and pack-down, the vehicle speed limit on the grounds will be strictly no more than 10kph.

Delivery of stock during showtime

Delivery of stock during showtime, will be via Gate 4 at the Severin Street entrance. Deliveries will only be permitted prior to opening times and all vehicles must vacate from the grounds by 8.45am. Vehicle deliveries will **not** be allowed after 8.30am.

Please advise all drivers of the regarding entry points and delivery deadlines.

Single-use plastic items ban

Queensland's ban on the supply of single-use plastic items started on 1 September 2021. Banned single-use items are straws, stirrers, swizzle sticks, plates, unenclosed plastic bowls, plastic forks, spoons, knives, splayds, chopsticks and food picks, expanded polystyrene (EPS) takeaway containers and polystyrene (EPS) cups.

A business or not-for-profit organisation may face a maximum fine for not complying with this ban.

For more information visit the Queensland single-use plastic items ban website for more information or phone the hotline on 1800 844 946.

Food vendors

All food vehicles/sites etc, must have a current "Food Business Licence" certificate**.** All temporary food permit applications must be received by Cairns Regional Council no later than **30 days out from the Cairns Show**.

Waste from grease and oil arrestors, other than treated effluent from approved installations (section 13.2 Cairns Regional Council - Water and Waste, Trade Management Plan), shall not be disposed of to the sewerage system. Such wastes shall be disposed of in a manner and/or at a site approved in accordance with requirements of the Environmental Protection Act 1994 and the Environmental Protection Regulation 2019 and operated in accordance with the requirements of the Environmental Protection (Waste Management) Regulation 2000.

No food, oil and other trade waste is to be discharged onto or left on the grounds.

Illegal disposal of other trade waste include waste water

It has come to our attention that some food vendors are negligible in the way they dispose of other waste. The Cairns Regional Council inspectors will be on site and will issue on the spot fines for those not complying with EPA regulations. Cairns Regional Council and the EPA can impose fines of up to $10,000 for non-compliance. Please also see Trade Water discharge on page 17.

LPG Gas Safety and Gas compliance certificates

It is of utmost importance to prioritise gas safety to ensure the well-being of event attendees, staff, and vendors. By adhering to strict safety protocols, we can mitigate the risks associated with LPG usage and create a safe environment for everyone.

All hot food exhibitors will need to engage a certified gas professional to ensure all gas-related installations, connections and maintenance are safe to use. We will be requesting a valid compliance certificate at the time of application that meets the AS/NZS 5601 gas installation safety standards.

Any gas system in a commercial vehicle including mobile kitchens and food vans/trailers) **must be checked and certified for compliance on an annual basis**. This is a requirement under the petroleum and gas regulations https://www.legislation.qld.gov.au/view/html/inforce/2018-11-30/sl-2018-0135#sec.117.

Fixed building commercial / domestic Gas installation require gas compliance certificate on new or alterations gas systems.

Fire regulations

The installation of any fuel burning appliance using either liquid or solid fuel shall conform to the regulations available from the Authorities. The use of LPG gas for cooking or demonstrations shall comply with regulations available from the Authorities. Fire extinguishers and hose reels are located in strategic locations around the Fred Moule Exhibition Centre and the around the grounds.

COVID-19

Although no longer mandated, the Cairns Show Association highly recommends all exhibitors continue in implementing COVID safe measures including staying at home if unwell and practice good hygiene (providing hand sanitizer and cleaning high traffic areas on their site).

FRED MOULE
EXHIBITION CENTRE

Inside Sites

- Fast set-up / pack-down
- All Weather
- Secure

Inclusions

The following items are included* in your site cost:

- Wall partitions 2.4 metres high (as required- refer to plan).
- Carpet tiles
- Fascia board, signage and lighting
- 1 x 10 amp power point (wired)

Charges apply to reconfiguring the site during set-up to either partitions or fascias that have not been noted on the site application. The Fred Moule Exhibition Centre is fitted with large ceiling fans for your comfort.

* For sites inside the Fred Moule Exhibitor Centre – Kids (Site 17) and Marketplace Zones (Sites 90), only 2x trestle tables and chairs are included in your site cost.

Exhibitor's One-day passes

As part of the stall booking, Exhibitors will receive a number of one day passes. The number of passes will depend on the site cost. Please note these passes are one-day passes per site and each staff / worker must have a new pass for each of the 3 days of show.

Fred Moule EC Site Cost	Included Complimentary One-Day Passes
$330 and under	3
$331 - $2,000	6

Additional Worker Passes

Additional one day passes must be purchased by the site holder for each staff / worker at $18 each. The Cairns Show Association reserves the right to limit these. The purchase of more than 10 worker's passes must be accompanied by a copy of a current staff roster. Volunteers and staff must work a minimum of 4 hours to qualify for worker's passes.

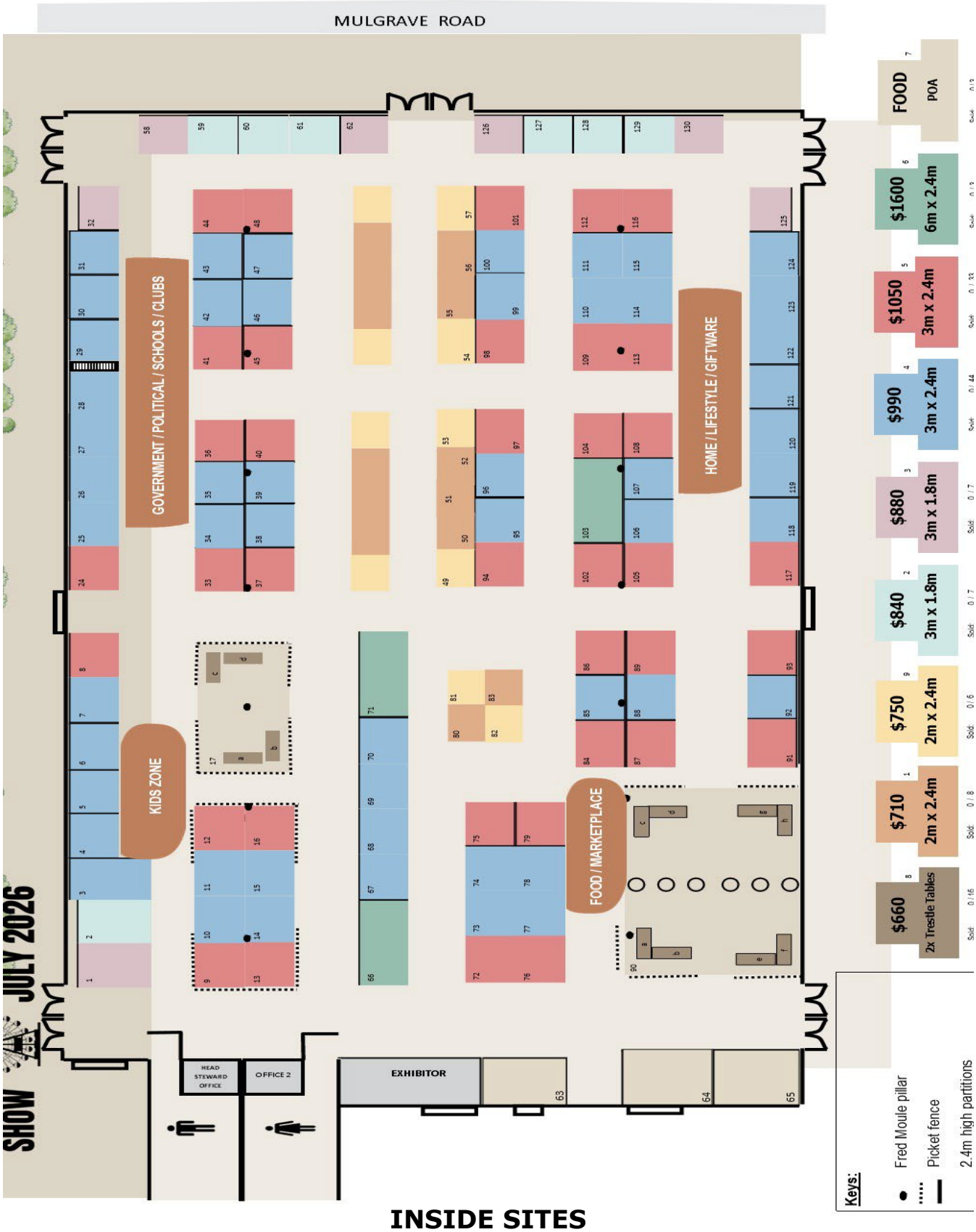
Worker's passes must be ordered and paid for by Tuesday 13 July, 2027 or full admission prices apply. Worker's passes can be collected during business hours from Monday 5 July, 2027 until Tuesday 13 July, 2027 from the Cairns Show Association office. Ticket collection will require identification by the site holder or authorised person. Passes will not be posted out.

Site Steward's Office - Fred Moule Exhibition Centre

A Site Steward's office is located at the southern end of the Fred Moule Exhibition Centre. The office will be open Tuesday to Friday from 9.00am until closing time. If this office is unattended contact the Site Co-ordinator on 0429 496 805.

Exhibitor's Tearoom

Fred Moule Exhibition Centre offers its exhibitors the use of a tearoom located at the southern end of the building. It will be open Tuesday to Friday of show week.



INSIDE SITES

- i KIDS
- ii GOVERNMENT / POLITICAL / SCHOOLS / CLUBS
- iii FOOD / MARKETPLACE
- iv HOME / LIFESTYLE / GIFTWARE

AROUND THE GROUNDS

Outside Sites

- Economical
- Spacious
- Lively atmosphere

Inclusions

An outdoor space clearly marked perfect for vans, marquees / hoeckers and custom-built stands.

Exhibitor's One-day passes

As part of the stall booking, Exhibitors will receive a number of one day passes. The number of passes will depend on the site cost. Please note these passes are one-day passes per site and each staff / worker must have a new pass for each of the 3 days of show.

Fred Moule EC Site Cost	Included Complimentary One-Day Passes
$600 - $2,000	6
$2,001 - $4,000	9
$4,001 - $6,000	12

Additional Work Passes

Additional one day passes must be purchased by the site holder for each staff / worker at $18 each. The Cairns Show Association reserves the right to limit these. Purchase of more than 10 worker's passes must be accompanied with a copy of the staff roster. Volunteers and staff must work a minimum of 4 hours to qualify for an additional worker's pass.

Worker's passes must be ordered by Tuesday 13 July, 2027 or full admission prices apply. Worker's passes can be collected during business hours from Monday 5 July, 2026 until Tuesday 13 July, 2027 from the Cairns Show Association office. Ticket collection will require identification by site holder or authorised person. Passes will not be posted out.

Security

After hours security of the general grounds is provided from Monday 12 July,2027 to the evening of Saturday 17 July, 2027. If you require access when the show grounds gate is locked please contact security on ……. Exhibitor identification will be required.

Whilst we have overnight Security at the Cairns Showgrounds it is imperative you secure your belongings and stock with a walled marquee and not leaving any valuables on display.

Power

Most Cairns Show Ground sites may not have any power as there are a limited number of areas that have access to power. If this is the case be prepared to organise your own quiet generators (75-85 dB(A) at 1m). Also outside vendors need to consider appropriate lighting for the evening trading.

PUBLIC ENTRY
MULGRAVE ROAD
PUBLIC ENTRY
A
B
E
F
SEVERIN STREET
OFFICALS ENTRY
D
G
C
QUIGLEY STREET
PUBLIC ENTRY
WALTER CROW PAVILION
FOWL PAVILION
AG VENTURE & BUSH TUKKA
DOG ARENA
GOAT PAVILION
H
SCOTT STREET
PUBLIC ENTRY

Electrician on site

Big Electrics is our nominated Cairns Showgrounds electrician and will be available on Monday 12 July, 2027 and Tuesday 13 July, 2027 to tag and test your electric appliances and electrical cords for a nominal fee. Big Electrics can be contacted on 0419 899 995.

Electrical usage from point of supply

The Cairns Show Association requests that all exhibitors, operators of show amusements, show sites or commercial activities always use electrical safety switches which are plugged in at the 'point of supply'.

Under the Electrical Safety Act 2002 it is compulsory to use electrical safety switches at the point of supply and leads must be tested and tagged at the site holders expense. Everyone must comply with the following:

- Electrical safety switch at 'point of supply'
- Tagged and tested electrical leads and
- No double adaptors or piggy back leads to be used at all

At all times electrical leads must not impede the flow of pedestrians and vehicles. Leads will be checked at the Cairns Show.

Gas cylinders in public locations:

Where a cylinder exceeding 12 litres capacity is permanently installed on the showgrounds, the following requirements shall apply:

- the cylinder and any associated regulator shall be enclosed in a lockable cage or cabinet ventilated top and bottom;
- the cylinder valves and regulator shall be guarded by a covering metal hood, and the cylinder shall be protected against accidental dislodgement and
- The connecting piping shall be arranged so that it is not vulnerable to accidental impact or tampering.

Food licence and Gas system compliance certificate for food vendors

All food operators using LP gas for cooking, need to have been inspected by a gas work licence holder in the previous 12 months and have a gas system compliance certificate.

Additionally, inspections by the Cairns Regional Council will occur prior and during the show for the appropriate food license and food handing compliance.

Trade waste water discharge

By law, exhibitors must manage trade waste correctly. Commercial waste water must be discharged in the correct 'cleaners sinks' located around the showgrounds. This is located behind Blackies Toilet Block and the Severin Street Amenities Block.

Environmentally responsible exhibitors camping

Campers must not contaminate waterways, roadside gutters, stormwater drainage as per the Environmental Protection Regulation 2019. Laundry wastewater may be discharged to ground provided the lines are appropriately covered with a filter sock measuring 50-100 micron. Feet socks and stockings are not appropriate methods. These socks must be securely attached to ensure no pollution to the ground. Filter socks can be purchased from the Cairns Show office for $7 each. A full list of prescribed water contaminants can be found on the Cairns Regional Council's website. For compliance, your details may be passed on to the Cairns Regional Council. EPA Inspectors will be on site and fines will be issued for those who are not compliant.

TERMS AND CONDITIONS

Our agreement with you is made up of your application, these terms and conditions, the application for site space, relevant correspondence, COVID compliance and the exhibitors manual. As such the conditions of occupancy shall be deemed to be the agreement between the "Cairns Show Association" and "The Exhibitor", as they relate to your participation in The Cairns Show. Failure to comply with the undermentioned clauses will result in the cancellation of your site rental contract and forfeiture of fees paid.

1. **Stall Regulations:**
   a. Food sites
      All food vehicles/sites must have a current "Food Business Licence" certificate**.** All food sites producing grease must supply their own grease trap, which must be accessible for a daily pump out. A sullage surcharge applies. Fines of $2,000 will be imposed on vendors not complying with regulations relating to correct disposal of cooking oil and trade waste. No oil or trade waste to he left on the grounds after the Cairns Show.
   b. Camping
      There will be no camping at any building or any part of the Cairns Showgrounds under any circumstances, except for the designated camping grounds (see clause 24).

2. **Site Purpose and Sub-Letting:**

The allocated site is to be used solely for the purpose specified on the application and by the person or firm to whom it has been allocated. Exhibitors must not deviate from the purpose of site and items proposed to sell. Sub-letting or on-selling of sites is not permitted under any circumstances.

3. **Fundraising / Raffles / Gambling:**

Gambling, disposal of any article by lot or chance and sale of art union tickets is strictly prohibited except on those sites specifically allocated for that purpose. Exhibitors must not allow their areas, other than those specified, to be used for fundraising raffles even though the exhibitor may be sponsoring a charity.

4. **Site and Selling Restrictions:**

The exhibitor must confine his/her business to the purpose accepted on the site application. No selling, canvassing, hawking or distributing of printed or other matters will be permitted outside the area allocated; penalties include closure of your site and forfeiting of fees paid.

The Cairns Show Association reserves the right to forbid the sale of any line for which specific application has not been made.

   a. Showbags
      The selling of showbags of any description on any site is strictly limited to licensed showbag operators only.
   b. Showbag, novelty and related toy retailers
      All showbag, novelty & related toy retailers are to comply with the "National Guidelines on the Safety of Toys & Novelties in Showbags" and the Memorandum of understanding between Queensland Chamber of Agriculture Society (QCAS) and the Showman's Guild of Australasia. This includes exhibitors not selling novelties and plush toys greater than 30cm and dolls on a stick.

      In submitting your site application form you are agreeing to comply with these guidelines and agreement. The guideline is available from the Office of Fair Trading - Department of

Employment, Economic Development and Innovation on the Queensland Government website - www.fairtrading.qld.gov.au and the agreement can be requested by contacting the show office.

c. Food
The selling of the following food lines are not permitted as they are exclusive Showmen's Guild lines: fairy floss, dagwood dogs, waffles, doughnuts (donuts), toffee apples and snow cones.

d. General
The sale of the following items are not permitted as it is our view and aim to protect families at our show.

- Bomb Bags
- Bouncing Beans
- Cigarettes / Fake Cigarettes
- Drug Related Goods (including Cocaine Kits, Bongs etc.)
- Explicit and Hardcore T-shirts
- Explicit DVD's or videos
- Fire Wallets
- Fireworks - Crackers
- Fuel type Fire Lighters (Zippo)
- Horns and Trumpets
- Iridescent Hair Spray
- Knives (including Pen Knives)

- Laser Pointers, Lights, Guns or similar distractive items
- Metal and wooden Martial Art Nunchakus
- Offensive Material
- Playing Cards (nude or lurid)
- Pressure Pack Snow
- Pressure Pack Fart Gas
- Silly String
- Stink Bombs
- Shang-hi /Sling Shots
- Water Bomb
- Toy guns with the following are unacceptable:
- Ball bearing guns

- Eight shot caps
- Pellet guns
- Pop downs (throw downs)
- Potato Gun
- Replica guns (bullet type)
- Roll caps
- Water pistols over 150mm (6")
- Gel Blaster Guns.

Samurai Swords, English Swords and Fencing Swords are to be sold in Sealed Packages by Licensed Traders ONLY.

5. **Site Allocation Restrictions:**

No banners, flags or display stands must be outside the site boundary. No part of an exhibitor's display material, tents, pegs, ropes, marquees, or items for sale etc. to encroach on another site. All exhibitor staff must remain within their own site boundaries: - marked out lines for outside and walled partitions for Fred Moule Exhibition sites (not carpet).

6. **Advertising Signs:**

The display of approved advertising signs of any description is restricted to the area occupied by the exhibitor. No permanent signs to be erected.

7. **Exhibitor Conduct:**

The exhibitors and their staff are to conduct themselves in an orderly and respectful manner while they are on the showgrounds. Alcoholic beverages must not be consumed on sites by the site holder and/or workers unless with a permit. No smoking at any of the sites on the Showgrounds. Smoking is permitted only in designated outside smoking areas (no food inside DOSA) as per current Queensland Health smoking laws.

8. **Offensive Material:**

The Secretary Manager or Executive Committee Members of the Cairns Show Association shall have the power to enter sites and remove any article, sign, picture or printed matter, which in their opinion may be a cause of offence to the public or the officials of the Cairns Show Association.

9. **Display Fastenings:**
Under no circumstances shall an exhibitor excavate, dig or place pegs in their area without first obtaining authority from the Cairns Show Association. For inside sites, nails, screws or bolt fasteners into concrete floors are not permitted. Securing of floor coverings to floors is to be by tape. No screws or pins to partitions. With permanent stalls, please advise the Cairns Show Association of any alterations you are intending to make.

10. **Display Layout:**
The Cairns Show Association undertakes to rent the site and/or building thereupon in their present condition. All subsequent plumbing, carpentry and electrical requirements will be the responsibility of the exhibitor. Except for permanent stalls, erection of structures of a permanent nature are not permitted. All erections are to be temporary in nature and removed at the conclusion of the show.

11. **Sound Systems:**
PA Systems, projectors, sound units etc must be governed so that their volume is not objectionable to other exhibitors or show patrons. The Cairns Show Assoc. is empowered to order objectionable systems disconnected on receipt of a legitimate complaint.

12. **Electrical:**
Please refer to pages 12, 15 & 17.

13. **Double Adaptors:**
The Cairns Show Association do not allow the use of double adaptors to prevent overloading of circuits. Four outlet power boards with an overload facility are allowable.

14. **Trade Waste and Rubbish Disposal**
Site holders will be responsible for the cleanliness of their site for the entire duration and conclusion of the show. No food, oil and other trade waste is to be discharged onto and shall not be disposed of to the sewerage system or rubbish to be left on the grounds.

There is a general waste and cardboard only skip bin for Exhibitors to use located creek side of Fred Moule Exhibition Centre. Recycling skip bins are located near the Fulton Bar, Centre Ring (near the Toilet Block 2) and the Outback Bar. There are general waste skip bins located around the grounds.

15. **Site Allocations:**
The Cairns Show Association has the final word on site allocation. No further matters will be entered into. Sub-letting of any sites will not be allowed. A fine, penalty or ruling will be imposed for site holders in breach. Site allocations may also be subject to the approval of current restrictions as stipulated by the Queensland Government or equivalent Authority (if any at the time of the event).

16. **Site Cancellation:**
If the site holder cancels his/her site for any reason whatsoever, (such cancellation to be in writing addressed to Cairns Show Association), then a cancellation fee being a proportion of the prescribed fees and relative to commencement date of the show (as detailed below) shall be paid by the site holder to Cairns Show Association.

• Prior to 90 days	50% of site fee non refundable
• 89 - 60 days prior	75% of site fee non refundable
• 59 - 1 day prior	100% of site fee non refundable

17. **Site Holder Information:**
For the safety of our community, the Cairns Show Association will comply with all Queensland Health and Cairns Regional Council requests for information. The Cairns Show Association reserves the right to pass on your information for marketing purposes (eg. on the CSA website). If you do not wish this to happen, please note this on the site application form in the Privacy Act Section.

18. **Loss Or Damage:**
The Cairns Show Association will not under any circumstances be held responsible for any loss of or damage to stock in trade, etc. or any part thereof of any site holder or exhibitor from any cause whatsoever.

19. **Indemnity:**
The Cairns Show Association will not be responsible for any accident, incident or injury which may be caused through or by the site holder, or which may happen in connection with his/her business. The site holder shall indemnify the Cairns Show Association against any legal proceedings arising from such accident, incident or injury.

20. **Public Liability - Certificate of Currency:**
A copy of the current public liability policy held by each trader or site holder must be supplied with a standard cover of $20 million. Any cover less than this amount will be reviewed by the Cairns Show Association upon application. All exhibitors/traders are to list the Cairns Showgrounds and the Cairns Regional Council as an interested party on their Public Liability Insurance. Without a certificate of currency, the Cairns Show Association will reject access to site holders at its absolute discretion.

21. **Workplace Health & Safety Regulations:**
Written and signed assurance is required from you, that any temporary structures, vans, equipment etc. and any activity that takes place on or adjacent to your site, complies in all respects with current Workplace Health & Safety Legislation. This includes but is not limited to testing and tagging of all electrical equipment and fitting of earth leakage detection devices if equipment is not double insulated. You are also required to provide a written report of all accidents, injuries and/or dangerous occurrences immediately after.

22. **Alterations:**
The Cairns Show Association reserves the right to alter these terms and conditions at any time and without further reference to site holders.

23. **Roving Mascots:**
The Cairns Show Association may allow a roving mascot providing a permit has been granted at the discretion of the Cairns Show Association. The mascot must only roam on the pedestrian pathways. Only site holders can apply for a roving mascot permit as part of their site application. A cost will be incurred and a permit number is required and must be displayed at the site.

24. **Exhibitor Camping:**
There shall be no camping at any building or any part of the Cairns Showgrounds under any circumstances, with the exception of the designated camping grounds. Campers must not contaminate waterways, roadside gutters, stormwater drainage as per the Environmental Protection Act 1994 and must comply with all measures including installing appropriate filter socks that measure 50-100 micros. A full list of contaminates can be found on Cairns Regional Council's website - Schedule 10 - Prescribed Water Contaminants Environmental Regulation 2019. Exhibitor details will be forward to Council for compliance. Cairns Regional Council's Environmental Officer/ Regulators will be on site and fines will be issued for those who are not compliant.

EXHIBITOR CHECKLIST

- [ ] Complete all pages of the site application form online and clearly mark 3 sites or area preferences.

- [ ] Supply all appropriate paperwork including Public Liability certificate of currency with a minimum $20 million cover and food Licence / Gas compliance certificate. The Cairns Show Association and The Cairns Regional Council must be listed as an interested third party on this certificate.

- [ ] Deposit and 50% site fee paid within 7 days of issue of tax invoice to reserve site.

- [ ] Sites paid in full by 27th November 2026 to take advantage of early bird discount or balance paid by 30 April 2027 to secure site at standard rates.

- [ ] Bookings made after 30th April 2027 will require completed application, bond (Fred Moule Exhibition Centre sites only) and 100% site fee paid by the time of booking to secure site.

- [ ] Order any car parking, additional worker's passes with site application.

- [ ] Understood and accept terms and conditions of booking.

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NEED MORE INFORMATION?

Cairns Show Association

Sites Coordinator

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